



EXTENDED DAY PROGRAMS POLICIES AND PROCEDURES (GRADES K-5)

BEFORE SCHOOL PROGRAM

Before School Care provides childcare from the early morning until the school day begins. This program is provided by Leeward YMCA.

Program Hours:

Monday - Friday: 6:00am - 7:45am
in the Elementary School Foyer

Attached Leeward YMCA Registration Form should be completed and submitted with payment to:
Leeward YMCA
94-440 Mokuola Street
Waipahu, Hawaii 96797
(808) 671-6495

EXTENDED DAY PROGRAM

Extended Day Program provides services from the end of the school day until 5:30pm. Students are provided time for homework and free time. Spaces are limited. Registration ends August 1, 2019. There is a **\$50 late registration fee** after August 1, 2019.

Program Hours:

Monday, Tuesday, Thursday and Friday: 3:00pm - 5:30pm
Wednesday: 2:15pm - 5:30pm

Fee for 2019-2020 School Year: Tuition is per child (no multiple children discount). See Registration Form for payment options.

Until 5:30pm - \$1850 (Grades K-5)

Late pick-up assessed after designated pick-up time: \$10 fee per every 5 minute increment will be assessed.

A \$50 withdrawal fee on or before August 1.

Emergency Services:

"Drop in" services are available for a fee of \$8 per every 15 minute increment.

Blackout Dates:

Students must be picked up no later than 11:00am on the following dates as there will be NO Extended Day Program offered:

- May Day: May 1, 2020
- Last Day of School: May 29, 2020



YMCA PRICING

PAYMENT INFORMATION

REGISTRATION PROCEDURES:

Please complete ALL information requested on the registration form. Incomplete forms will delay processing and your child's acceptance into the program. New forms must be submitted every new school year.

Month	Fee
August 2019	\$65
September 2019	\$95
October 2019	\$85
November 2019	\$80
December 2019	\$65
January 2020	\$90
February 2020	\$95
March 2020	\$75
April 2020	\$95
May 2020	\$100

PROGRAM INFORMATION: Drop off begins as early as 6:00am. Please walk your child(ren) into the elementary school building foyer and sign in with the staff. Children are released at 7:45am to walk to their classrooms. Kindergarten children are escorted by the YMCA staff to their classrooms.

FINANCIAL OBLIGATION: Children CANNOT attend the program in the new school year until all past financial obligations have been met. If monthly tuition was delinquent all outstanding fees must be paid. A \$25 service fee is also assessed for each returned payment. Payments are promptly due by the 1st school day of every month.



YMCA of Honolulu
Youth Programs Registration Form

FOR YOUTH DEVELOPMENT™
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

Youth's Information:				
Youth's Last Name		Youth's First Name		Gender
Home Address			City	Zipcode
Birthdate (Month, Date, Year)	Current Age	Completed Grade in 17-18 SY		
Ethnicities (Optional):			Do you have a Family Membership? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Any Medical Conditions/Allergies/Limitations:				
Physician		Phone:	Alt. Phone:	Choice of Hospital
If in the judgement of the YMCA staff, my youth requires medical care, I authorize and instruct the YMCA to inform me or an authorized person listed. The YMCA may take my youth in for medical treatment to the physician, hospital or clinic I designate, or contact 911 per my request. If the authorized person, the physician, or I can't be promptly reached, I authorize the YMCA to contact 911 and have an ambulance or YMCA transport my youth to the nearest hospital or clinic for medical treatment.				
Name of Medical Insurer:			Card/Policy Number:	
Parent's Full Name Printed:			Parent's Signature:	

Parent/Guardian's & Family Information:			
Mother/Legal Guardian	Last Name		First Name
	Home Address (If not the same as child)		
	Primary Number	Secondary Number	Other Number
	Email		

Father/Legal Guardian	Last Name		First Name
	Home Address (If not the same as child)		
	Primary Number	Secondary Number	Other Number
	Email		

Are the Youth's Parents/Guardians Divorced or Separated?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	If YES, who has Custody?
Non-Custodial Parent's Full Name:	Primary Number:		Secondary Number:
Home Address (Street, City, Zipcode)		Email	
Should the Non-Custodial Parent/Guardian (Check all that apply)	<input type="checkbox"/> Be an authorized pick up person	<input type="checkbox"/> Be contacted in case of emergency	<input type="checkbox"/> Receive duplicate mailings <input type="checkbox"/> Receive Invoices

Additional Authorized Pick Up Persons - Not Including Parent/Guardians Listed Above			
Last Name, First Name	Relation to Youth	Primary Number	Secondary Number



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Youth Programs Registration Form

FOR YOUTH DEVELOPMENT™
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FOR SOCIAL RESPONSIBILITY

Youth's Full Name: _____

YMCA Photo Release Waiver

The YMCA of Honolulu has my permission to use my, and my youths` photograph, video, artwork, profile and/or story and any likeness in any of its publications, web pages, and other promotional materials produced, used by, and representing the YMCA of Honolulu. I understand that the circulation of the materials could be worldwide and that there will be no compensation to me or my youth for this use. This includes photographs, videos, and artwork from during program hours as well as special events, camps, and other YMCA related outings outside of regular program hours.

____ Yes I agree to the above statement

____ No, I do not agree to the above statement

Parent's Full Name Printed:

Parent's Signature:

How Did You Hear About Us?

Returning Participant/Member Friends/Family Radio/Television Newspaper/Magazine Ad Social Media Direct Mail Poster

Programs Registering For

Check If Requested	Program Name	Barcode	Cost of Program

Financial Assistance is made available through the generous support of donors during our Annual Support Campaign. To apply for **Financial Assistance** please see our Welcome Center or speak to a Youth Programs Director.

Sub Total	
Financial Assistance or Employee Discount (Restrictions Apply)	
Final Cost	

Payment Plans are available for select Youth Programs and can be automatically drafted on the 1st and 15th of each month. To inquire about a **Payment Plan** please see our Welcome Center or speak to a Youth Programs Director.

Mission of the YMCA: The YMCA of Honolulu is a fellowship dedicated to putting Christian principles into practice through programs that build a healthy spirit, mind, and body for all.

Learn. Grow. Thrive.